

To: Members of the Health Improvement Partnership Board

## ***Notice of a Meeting of the Health Improvement Partnership Board***

Thursday, 21 November 2019 at 2.00 pm

Old Library, Town Hall, Oxford



Yvonne Rees  
Chief Executive

Date Not Specified

Contact Officer: **Julieta Estremadoyro, Partnership Board Officer**  
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### **Membership**

Chairman – District Councillor Andrew McHugh  
Vice Chairman - District City Councillor Louise Upton

#### **Board Members:**

Ansaf Azhar	Director of Public Health, Oxfordshire County Council
Cllr Paul Barrow	Vale of White Horse District Council
Dr Kiren Collison	Clinical Chair of Oxfordshire Clinical Commissioning Group
Cllr Maggie Filipova-Rivers	South Oxfordshire District Council
Daniella Granito	District Partnership Liaison
Diane Hedges	Chief Operating Officer, Oxfordshire Clinical Commissioning Group
Graeme Kane	District Council Director Representative
Det Chief Insp Clare Knibbs	Domestic Abuse Lead, Thames Valley Police
Andy McLellan	Healthwatch Oxfordshire Ambassador
Cllr Michele Mead	West Oxfordshire District Council
Cllr Lawrie Stratford	Cabinet Member for Adult Social Care & Public Health, Oxfordshire County Council
Jackie Wilderspin	Public Health Specialist, Oxfordshire County Council

#### **Notes:**

- **Date of next meeting: 20 February 2020**

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

- 1. Welcome by Chairman**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declaration of Interest - see guidance note opposite**
- 4. Petitions and Public Address**
- 5. Notice of Any Other Business**

14:05  
5 minutes

To enable members of the Board to give notice of any urgent matters to be raised at the end of the meeting.

- 6. Note of Decisions of Last Meeting (Pages 1 - 14)**

14:10  
15 minutes

To approve the Note of Decisions of the meeting held on 12<sup>th</sup> September 2019 and to receive information arising from them.

#### Matter arisings:

1. Verbal update on the timescale for the Housing Transformation Workplan by Nerys Parry and Gillian Douglas  
*To receive an update on the timetable for Transformation of services for supported housing as requested at the last meeting.*
2. Health messages - working together on communication – Update by Graeme Kane  
*To receive an update from local authorities on working together to promote health through their communication channels.*

- 7. Performance Framework (Pages 15 - 20)**

14:25  
20 minutes

Performance Framework report presented by Ansaf Azhar

To receive an update on performance, note the variation in outcomes reported for some

indicators and discuss any Red and Amber rated indicators.

*Report Card on smoking at time of delivery – to be confirmed*

## **8. Healthwatch Ambassador report**

14:45  
10 minutes

Report presented by Andy McLellan

To receive updates from Healthwatch Oxfordshire on topics relevant to the Board.

## **9. Oxfordshire Prevention Framework (Pages 21 - 94)**

14:55  
20 minutes

Report presented by Kiren Collison, Ansaf Azhar and Jackie Wilderspin

To give an overview of the Prevention Framework and discuss how it can be put into action.

## **SHORT BREAK**

3:15  
10 minutes

## **10. Housing and Homelessness - Trailblazer report on preventing homelessness (Pages 95 - 102)**

15:25  
15 minutes

Presentations by Paul Wilding and Nerys Parry

To discuss the findings of the Trailblazer project for preventing homelessness.

## **11. Mental Wellbeing working group update (Pages 103 - 116)**

15:40  
15 minutes

Report presented by Jannette Smith

To get a progress report including reports of actions from partners since they signed up to the Mental Health Prevention Concordat.

**12. Alcohol and Drugs draft strategy (Pages 117 - 122)**

15:55  
15 minutes

Report presented by Kate Holburn

To discuss the content of a revised draft strategy for Oxfordshire.

**13. Active Oxfordshire - reducing physical inactivity**

16:10  
15 minutes

Report presented by Annie Holden and Paul Brivio

To receive an update on work to encourage more physical activity for people with long term conditions.

**14. Forward Plan (Pages 123 - 124)**

16:25  
5 minutes

Presented by Jackie Wilderspin

Discussion and suggestions for future items.